

Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Devolved Budgets – Projects and Proposals for Expenditure

Purpose of report

The report outlines the budget balances and the funding proposals for decision at the next committee meeting.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear, Assistant Director, Streetscene and Housing 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	No
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	No
Cabinet member portfolio	Not applicable

Electoral wards affected: Colne Valley, Denby Dale, Golcar, Holme Valley North, Holme Valley South, Kirkburton

Ward councillors consulted: All Kirklees Rural

Public or private: Public

1. Summary

The devolved budgets enable the district committee to develop activities and interventions tailored to the needs of the district under the agreed priority themes.

2. Information required to take a decision

Delegated budgets:

District Committee budget balances are as follows:

• Capital	-	£9,795.27
• Revenue	-	£56,069.37
• New Homes Bonus (NHB)-		£6,048
		*Plus £55,744 NHB to return to budget:

*£33,244 loan to Denby Dale Walkers are Welcome, due to return to budget by 31 July 2017

*£22,500 match funding for PROW at Eastergate Bridge, Marsden due to return to budget by Autumn 2017 depending on successful bid

In addition potential return to NHB budget of £16,000 approved 29/09/17 towards resurface of Crossing the Pennines Route at Scout Lane, Cop Hill, Slaithwaite, project is dependent on bid for match funding

Fast Track Commissions and Discretionary Grants

£200 revenue for publicity costs for volunteering fair in Holmfirth on 13th May 2017, approved 29/03/17 (Holme Valley South)

Variation agreed to part of £12,000 revenue grant to Slaithwaite Civic Hall approved 25/02/17. Agreed 28/03/17 that £4k of grant set aside for decoration costs be used for launch costs from 1st April 2017 (Colne Valley)

Underspends to be returned to District Committee Revenue Budget 2016-17

£200 for white lining at Litherup Lane, Clayton West approved 25/02/17. Cost to be met by Highways Budget (Denby Dale)

3. Implications for the Council

3.1 Early Intervention and Prevention (EIP)

As indicated in the attached reports.

3.2 Economic Resilience (ER)

As indicated in the attached reports.

3.3 Improving Outcomes for Children

As indicated in the attached reports.

3.4 Reducing demand of services

As indicated in the attached reports.

3.5 Other (eg Legal/Financial or Human Resources)

As indicated in the attached reports.

Kirklees Rural District Committee has agreed the following priorities:

- Economic Growth and Regeneration
- Health and Well Being
- Place

4. Consultees and their opinions

Consultees are as detailed in the attached report.

5. Next steps

Relevant services, organisations and the public will be informed of the committee decisions. If funding is approved projects will be progressed as outlined in the attached reports.

6. Officer recommendations and reasons

To consider proposals for spend in the attached reports.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer

Julie McDowell, Area & Neighbourhood Co-ordinator, Tel 01484 221000 email:

julie.mcdowell@kirklees.gov.uk

9. Background Papers and History of Decisions

Reports on proposals are attached

10. Assistant Director responsible

Kim Brear, Streetscene and Housing

Kirklees Rural District Committee Delegated Budgets:

Revenue:

	Carried Forward from 2015-2016	Allocation 2016-2017	Total Budget Remaining 2016-2017
Colne Valley	£15,890.03	£12,910.00	£348.03
Denby Dale	£5,558.49	£12,910.00	£3,627.49
Golcar	£7,222.09	£12,910.00	£13,847.09
Holme Valley North	£6,869.11	£12,910.00	£0.11
Holme Valley South	£28,726.77	£12,910.00	£35,753.77
Kirkburton	£1,088.88	£12,910.00	£2,492.88
Total	£65,355.37	£77,460.00	£56,069.37

Capital Rollover:

	Total Budget Remaining 2016 – 2017
Colne Valley	£6,138.42
Denby Dale	-£34.28
Golcar	£3,690.00
Holme Valley North	-£0.01
Holme Valley South	£0.53
Kirkburton	£0.61
Total	£9,795.27

New Homes Bonus:

	Allocated 2015-2016	Carried forward from 2015-2016 (roll-over)	Allocation 2016-2017	10% NHB Spend	Total Budget Remaining
Kirklees Rural District Committee	£150,084.00	£111,284.00	£175,203.00		£6,048.00
10% of 2016-2017 Allocation			£17,520.30	£3,695.00	

Due to return to budget **£55,744:**

£33,244 loan to Denby Dale Walkers are Welcome, due to return to budget by 31 July 2017

£22,500 match funding for PROW at Eastergate Bridge, Marsden due to return to budget by Autumn 2017 depending on successful bid

Estates and Environmental Works Budget:

	Rollover 2015-2016	Allocated 2015-2016	Spent 2015-2016	Total Budget Remaining
Kirklees Rural District Committee	£45,343.50	£97,179.00	£142,522.50	£1,248.50

Report: 1	
Project Name: Grant application - Golcar Just Sing	
Organisation: Golcar Just Sing Community Choir	
Location: Golcar	
Ward/Area: Golcar	
Expected Outcomes: New music for choir to perform at community fundraising concerts	
Priorities: Health and well being	
Amount requested:	£300.00
(Revenue)	
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£200.00
Total Cost of Project	£500.00
Number of Volunteers	55
Total Volunteer Hours	70 per wk

Report: 2	
Project Name: Grant application - Honley Feast Event 2017	
Organisation: Honley Business Association	
Location: Honley Cricket Field/ Jagger Lane Rec	
Ward/Area: Holme Valley North	
Expected Outcomes: Contribute to local economy & increased community cohesion in the village	
Priorities: Economic resilience/ supporting communities to help themselves	
Amount requested:	£500.00
(Rev/NHB)	
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£3,905.00
Total Cost of Project	£4,405.00
Number of Volunteers	50
Total Volunteer Hours	700

Report: 3	
Project Name: Grant application – Brass Factor 2017	
Organisation: Brass Factor Ltd not for profit	
Location: Holmfirth	
Ward/Area: Holme Valley South	
Expected Outcomes: Continuity of brass band heritage/ investment in young talent	
Priorities: Economic Growth & Regeneration, Health & Well Being, Place	
Amount requested:	£957.00
(Revenue)	
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£9,000
Total Cost of Project	£9,957.00
Number of Volunteers	36
Total Volunteer Hours	620

Report: 4	
Project Name: Grant application - Milnsbridge Hanging Baskets	
Organisation: Milnsbridge Enhancement	
Location: Milnsbridge	
Ward/Area: Golcar	
Expected Outcomes: Contribute to attractiveness of environment/ well being	
Priorities: Place, Economic Growth & Regeneration, Health & Well being	
Amount requested:	£1,240.00
(Revenue)	
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£500.00
Total Cost of Project	£1,740.00
Number of Volunteers	
Total Volunteer Hours	

Report: 5	
Project Name: Provision of floral decorations 2017	
Organisation: First Impressions Wakefield Location: Brockholes, Honley, Meltham, New Mill	
Ward/Area: Holme Valley North/ Holme Valley South	
Expected Outcomes: Contribute to attractiveness of environment/ well being	
Priorities: Place/ Health & Well being & Economic Regeneration	
Amount requested: (Rev/NHB)	£1,320.00
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£0.00
Total Cost of Project	£1,320.00
Number of Volunteers	
Total Volunteer Hours	

Report: 6	
Project Name: Grant application - electrical rewiring & safety improvements to Providence Methodist Church	
Organisation: Golcar Providence Methodist Church	
Location: Golcar	
Ward/Area: Golcar	
Expected Outcomes: Improved building used by the local community	
Priorities: Place/ Health & well being	
Amount requested: (Capital)	£3,169.00
In Kind Match (e.g. free use of rooms; equipment)	
Other Funding (e.g. grants; fundraising; donations)	£7,260.00
Total Cost of Project	£10,429.00
Number of Volunteers	8
Total Volunteer Hours	

Report: 7	
Project Name: Grant application - Holmfirth Duck Feeding Area	
Organisation: River 2015	
Location: Crown Bottom, Holmfirth	
Ward/Area: Holme Valley South	
Expected Outcomes: Improved, accessible & safe riverside path/ river bank	
Priorities: Place/ Health & well being	
Amount requested: (Revenue)	£4,000.00
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£4,112.00
Total Cost of Project	£8,112.00
Number of Volunteers	
Total Volunteer Hours	
Number of beneficiaries	

Report: 8	
Project Name: Grant application -Dementia Friendly Community Work in Kirklees Rural District	
Organisation: Kirklees Dementia Action Alliance	
Location: Kirklees Rural District	
Ward/Area: Kirklees Rural District	
Expected Outcomes: Awareness raising & signposting to help/ support available locally	
Priorities: Health & well being; dementia friendly communities	
Amount requested: (Rev/NHB)	£5,000.00
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£0.00
Total Cost of Project	£5,000.00
Number of Volunteers	40
Total Volunteer Hours	
Number of beneficiaries	100+

Report: 9	
Project Name: Grant application - Shelley Village Hall toilet refurbishments	
Organisation: Shelley Community Association	
Location: Shelley Village Hall	
Ward/Area: Kirkburton	
Expected Outcomes: Improved community facility	
Priorities: Place/ Health & Well being	
Amount requested:	£5,390.00
(Rev/NHB)	
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£550.00
Total Cost of Project	£5,940.00
Number of Volunteers	9
Total Volunteer Hours	72
Number of beneficiaries	300 per wk

Report: 10	
Project Name: Grant application - Honley Library asset transfer expression of interest	
Organisation: Friends of Honley Library	
Location: Honley Library	
Ward/Area: Holme Valley North	
Expected Outcomes: Facilitate & support community group to take on a community asset	
Priorities: Place	
Amount requested:	£15,000.00
(/NHB)	
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£0.00
Total Cost of Project	£15,000.00
Number of Volunteers	25
Total Volunteer Hours	1,000+
Number of beneficiaries	

Report: 11	
Project Name: Dropped crossing facilities in Marsden	
Organisation: Kirklees Highways	
Location: Marsden centre	
Ward/Area: Colne Valley	
Expected Outcomes: Improved access to shops, services and facilities	
Priorities: Place	
Amount requested:	£8,000
(Cap/Rev/NHB)	
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£0.00
Total Cost of Project	£0.00
Number of Volunteers	
Total Volunteer Hours	
Number of beneficiaries	

Report: 12	
Project Name: Speed indicator device (SID)	
Organisation: Kirklees Highways	
Location: Up to 8 sites Holme Valley South	
Ward/Area: Holme Valley South	
Expected Outcomes: Improved road safety	
Priorities: Place	
Amount requested:	£14,000
(Revenue)	
In Kind Match (e.g. free use of rooms; equipment)	£0.00
Other Funding (e.g. grants; fundraising; donations)	£0.00
Total Cost of Project	£0.00
Number of Volunteers	
Total Volunteer Hours	
Number of beneficiaries	



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Grant application – Golcar Just Sing Community Choir

Purpose of report

To consider a grant application by the Just Sing Choir Golcar for £300 revenue towards new music sheets for community concerts.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear Assistant Director Streetscene and Housing, 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	Not applicable
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	Not applicable
Cabinet member portfolio	Not applicable

Electoral wards affected: Golcar

Ward councillors consulted: Councillors Christine Iredale, Andrew Marchington, Hilary Richards

Public or private: Public

4. **Summary**

The Just Sing Community Choir, based in Golcar at St John's Church is planning to increase and expand its musical repertoire with the purchase of new music which the choir will sing to local audiences.

5. **Information required to take a decision**

2.0 The choir was formed 5 years ago to encourage singing as a healthy exercise and to provide an opportunity for the community to participate in the relaxing and life affirming experience of singing together. The choir holds tri- annual concerts which raise approximately £1,000 each year for local and world wide charities.

2.1 Singing together improves individuals' health and well being as well as their wider community awareness, personal responsibility and sense of belonging to the Colne Valley and Huddersfield.

2.2 **Cost breakdown**

Item	Amount requested from district committee	Amount funded from own funds	Total Cost
4 sets of music/ songs for 55 choir members	£300	£200	£500

2.3 **Volunteers**

The 55 choir members will be singing, conducting and accompanying the choir and undertaking administration. They volunteer approximately 70 hours per week as a group. Choir members range from 14-84 years and experience all areas of music from ABBA to Mozart.

2.4 **Timescales**

The new music will be purchased and used as soon as the funding is in place.

6. **Implications for the Council**

3.3 **Early Intervention and Prevention (EIP)**

There will be no impact, though the activity has a positive effect on health and well being.

3.4 **Economic Resilience (ER)**

There will be no impact.

3.3 **Improving Outcomes for Children**

There will be no impact.

3.5 **Reducing demand of services**

There will be no impact.

3.5 **Legal/Financial or Human Resources**

There will be no impact.

The application meets the district committee priority of Health and Well being.

The group is registered with the Kirklees Grant Access Point.

4. Consultees and their opinions

Cllr Christine Iredale “I am really pleased to agree to this application, they are a really good choir and do a great deal of Charity Work in the community.”

Cllr Hilary Richards “The choir offers a facility for people to come together each week then generates income through converts for organisations such as the Forget Me Not Trust and Kirkwood Hospice. This group runs on basically no funds apart from an occasional request for help such as more music.”

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

The Committee is asked to consider the application.

7. Cabinet portfolio holder’s recommendations

Not applicable

8. Contact officer

Julie McDowell, Area and Neighbourhood Co-ordinator, Tel 01484 221000 email: julie.mcdowell@kirklees.gov.uk

9. Background Papers and History of Decisions

Grant application 19/02/17

10. Assistant Director responsible

Kim Brear, Streetscene and Housing



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Grant application – Honley Feast 2017

Purpose of report

To consider a grant application by Honley Business Association for £500 towards the Honley Feast event on 16th September 2017.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear Assistant Director Streetscene and Housing, 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	Not applicable
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	Not applicable
Cabinet member portfolio	Not applicable

Electoral wards affected: Holme Valley North

Ward councillors consulted: Councillors Charles Greaves, Edgar Holroyd Doveton and Terry Lyons

Public or private: Public

7. Summary

Honley Business Association is planning to host the Honley Feast event again in September 2017. By holding events in the village the Association aims to promote the village to residents and villagers, to attract more shoppers and to improve trade.

8. Information required to take a decision

2.0 Expected benefits and outcomes

Historically Honley Feast provided an opportunity for villagers, business owners and visitors to come together to celebrate all that is good in the village through music, food, sporting events and general merriment.

The Feast of 2016 resulted in more people shopping locally and providing a much needed boost to the local economy. The Association is working with the Honley Civic Society, local churches and Honley Village Trust.

The day involves businesses setting up stalls to sell local produce alongside food and drink. A second Big Sing is planned with everyone encouraged to join in with the band.

By pursuing a programme of promoting the village of Honley the Association aims to encourage more small businesses to move into the village and keep employment opportunities local. In the last 12 months vacant shops have been occupied by a new estate agent, café and tapas bar/ restaurant.

2.1 Breakdown of costs

Item	Amount requested from district committee	Amount funded from other sources	Total cost
Marquee hire	-	£500	£500
Tent hire	-	£125	£125
DJ/ soundman	-	£500	£500
Generator hire	-	£350	£350
Risk assessment	£250	£1,000	£280
PR/ Marketing	-		
Toilet hire	-	-	-
Kirklees parking	-	-	-
Entertainment licence	-	-	-
Insurance	-	£400	£400
Stage entertainment co-ordinator/ Children's entertainment	£250	£750	£1,000
Totals	£500	£3,905	£4,405

The Association is contributing towards the costs from its own funds. Funding has been obtained from Tesco Plastic Bag Levy and an application has been made to Holme Valley Parish Council.

2.2 Timescales

The event will take place between 10 am and 6 pm on 16TH September 2017.

2.3 Volunteers

Over 50 volunteers will be involved in the event. They will be making tea and coffee, patrolling, doing stage entertainment and music, erecting and taking down tents, moving tables and chairs, helping with family games and entertainment, providing First Aid, acting as traffic marshalls etc.

3 Implications for the Council

3.5 Early Intervention and Prevention (EIP)

There will be no impact.

3.6 Economic Resilience (ER)

The event will contribute to the local Honley economy.

3.3 Improving Outcomes for Children

There will be no impact.

3.6 Reducing demand of services

There will be no impact.

3.5 Other (eg Legal/Financial or Human Resources)

There will be no impact.

The application meets the district committee priority of Place and Economic Growth and Regeneration.

The Association is registered with the Kirklees Grant Access Point.

4. Consultees and their opinions

All owners of the buildings and premises involved have been contacted and given their permission. The Association is in touch with Kirklees Council to discuss parking arrangements for exhibitors and visitors. It will also be applying for an events licence from Kirklees Council.

The Association has been encouraged to contact Comoodle to see if any items could be borrowed from the Council or other community groups to keep costs to a minimum.

Holme Valley North Ward Councillors are supportive of the application.

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

The Committee is asked to consider the application.

7. Cabinet portfolio holder's recommendations

Not applicable

8. **Contact officer**

Julie McDowell, Area & Neighbourhood Co-ordinator, Tel 01484 221000 email:
julie.mcdowell@kirklees.gov.uk

9. **Background Papers and History of Decisions**

Grant application dated 30/03/17

10. **Assistant Director responsible**

Kim Brear, Streetscene and Housing



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Grant application – Brass Factor 2017

Purpose of report

To consider a grant application by Brass Factor Ltd for £957 revenue towards the staging of the 2017 brass band competition at Holmfirth Picturedrome.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear, Assistant Director Streetscene and Housing, 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	No
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	No
Cabinet member portfolio	Not applicable

Electoral wards affected: Holme Valley South

Ward councillors consulted: Councillors Donald Firth, Nigel Patrick and Ken Sims

Public or private: Public

1. Summary

Brass Factor Ltd is planning to stage an entertaining and engaging competition for local brass bands on Saturday 28th October at the Holmfirth Picturedrome. This community run event aims to encourage a new audience to engage in brass bands, as well as encourage young musicians to carry on playing brass instruments in the future, and to continue the strong brass band heritage in the Holme Valley.

2. Information required to take a decision

2.0 Expected Benefits and outcomes

The Brass Factor competition has been held annually in the Holme Valley since 2010. All local brass bands are invited to enter and six brass bands are involved in the evening. To date Hope Banks Youth Band, based in Honley have confirmed they will be participating. Occasionally bands from further afield are invited if not all the places are filled locally. The event attracts top celebrity judges.

The competition aims to invest in the future of brass bands as well as to develop a strong cultural awareness of the heritage surrounding the movement throughout the Holme Valley. The focus is on the quality of music, engagement of the audience and development of young musicians. There is a strong emphasis on public awareness and nurturing of young talent in order to sustainably grow and develop the competition and subsequent education projects.

Brass bands are continually disbanding. Putting on an event which encourages innovation from the bands helps to support their continuation. Young musicians perform to over 600 people, having opportunity to develop their skills and confidence.

The event brings the local community together. It is run by volunteers and since the competition began it has achieved a market audience of over 4 million. People from across the UK attend the event, boosting the local economy.

The event has had a notable impact on the local community supporting other brass band events and a rise in young residents continuing to play brass instruments.

2.1 Cost breakdown

Item	Amount requested from district committee	Amount funded from other sources	Total Cost
Venue hire – Picturedrome	£500	-	£500
Staging hire –Innovation Productions	£157	-	£157
Percussion hire – Brass Band	£150	-	£150
Lighting & sound equipment – Executive Lighting	£150	-	£150
Total	£957	-	£957

Brass Factor will contribute £9,000 towards the cost of the event, generated from ticket sales, sponsorship and advertising. The audience on the evening is just over 400 people on average. The £9,000 generated will be used to pay for the brass bands to enter the competition, the printing and design costs, judges' costs and marketing (including support from a social marketing agency and a social media agency).

Brass Factor generates a small surplus which is invested back in the next event. The net profit for 2015 was £517. Should a bigger profit have been generated in 2016 (the official accounts are awaited), more money would be paid to the bands so reinvesting in their future.

2.2 Timescales

The competition will be held on Saturday 28th October 2017 at the Holmfirth Picturedrome.

2.3 Volunteers

Thirty six volunteers (total 620 hours) at Brass Factor will be involved in organising the competition, supporting bands on the evening and ensuring smooth running of the competition. Volunteers work throughout the year to ensure that the event gives positive exposure to the bands.

3. Implications for the Council

3.7 Early Intervention and Prevention (EIP)

There will be no impact though the activity has a positive impact on health and well being.

3.8 Economic Resilience (ER)

The event contributes to the local economy of Holmfirth.

3.3 Improving Outcomes for Children

The initiative has a focus on developing the skills and confidence of young players.

3.7 Reducing demand of services

There will be no impact.

3.5 Other (eg Legal/Financial or Human Resources)

There will be no impact.

The application meets the district committee priorities of Health and well being, Economic Growth and Regeneration and Place (investing in local assets).

Brass Factor Ltd is a not for profit company. It is in the process of registering with the Kirklees Grant Access Point.

4. Consultees and their opinions

Holme Valley Ward Councillors have been informed of the application.

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

The Committee is asked to consider the grant application, if approved the grant would be subject to Brass Factor Ltd completing registration with the Council's Grant Access Point.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer

Julie McDowell, Area & Neighbourhood Co-ordinator, Tel 01484 221000 email:

julie.mcdowell@kirklees.gov.uk

9. Background Papers and History of Decisions

Grant application dated 09/04/17

10. Assistant Director responsible

Kim Brear, Streetscene and Housing



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Grant application – Milnsbridge Hanging Baskets

Purpose of report

To consider a grant application for £1,240 revenue by Milnsbridge Enhancement Group towards the cost of hanging baskets in Milnsbridge in Summer 2017.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear Assistant Director Streetscene and Housing, 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	Not applicable
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	Not applicable
Cabinet member portfolio	Not applicable

Electoral wards affected: Golcar

Ward councillors consulted: Councillors Christine Iredale, Andrew Marchington and Hilary Richards

Public or private: Public

4. **Summary**

Milnsbridge Enhancement Group is planning to provide hanging baskets in Milnsbridge in Summer 2017 using the supplier Premier 1. Hanging baskets have a positive effect on residents, visitors and local businesses contributing to the village feeling well looked after and making it a more attractive place to live and visit.

5. **Information required to take a decision**

2.0 Hanging baskets have previously been provided by the District Committee for a number of years. The group is proposing to provide up to 30 hanging baskets, costing £58 each, total cost is £1,740. This covers the cost of the pre planted basket, their installation and watering throughout the Summer season (June to October inclusive) and their removal at the end of the season. The baskets will be distributed evenly along Market Street, using pre existing brackets installed on lamp posts.

2.1 Expected impact/ outcomes

Having hanging baskets in Milnsbridge contributes to local pride in the area and encourages residents to see the village as somewhere worth taking care of. The flowers will have a positive effect on people's wellbeing and will also be of benefit to pollinating insects.

The project will benefit both the population of Milnsbridge (approx. 3,000 residents) and the wider population of Golcar ward (approx. 17,000) who use Milnsbridge as a centre for shopping, leisure and other activities.

The group will canvas local opinions on the baskets via its Facebook page and email address, and will also seek feedback directly from the businesses whose premises the baskets are outside on whether they think it has improved the village and made it more attractive and whether they have received any comments from residents and visitors.

2.2 Cost breakdown

Item	Amount requested from district committee	Amount requested from other sources	Total
Supply of hanging baskets & maintenance	£1,240	£500	£1,740

The group is applying to the Golcar By and Buy Community Shop for £500 towards the cost, a decision on the application will be made on 13th March 2017.

2.3 Timescales

The order will be placed at the end of April 2017, the baskets would be installed in June 2017 and then removed in October 2017.

2.4 Volunteers

Group volunteers will check on the condition of the baskets throughout the Summer and raise any maintenance issues with the supplier.

6. **Implications for the Council**

3.9 Early Intervention and Prevention (EIP)

There will be no impact.

3.10 Economic Resilience (ER)

The proposal would enhance the attractiveness of Milnsbridge village centre during the Summer months, supporting tourism and local businesses.

3.3 Improving Outcomes for Children

There will be no impact.

3.8 Reducing demand of services

There will be no impact.

3.5 Other (eg Legal/Financial or Human Resources)

There will be no impact.

The application meets the district committee priorities of Place, Economic Growth and Regeneration and Health and Well being. Milnsbridge Enhancement Group is registered with the Council's Grant Access Point.

4. Consultees and their opinions

Permission has been given in previous years to install the hanging basket brackets on the lamp posts by Kirklees Highways Service. Shop owners have granted permission for the brackets to be used outside their businesses and for hanging baskets.

Ward Councillor Hilary Richards: "I have spoken with the group and explained that I will not support this request as Kirklees has little money and I would rather what we have is spent on more long lasting requests. If the report asked for baskets that could be used annually I would be fully supporting such a request."

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

The Committee is asked to consider the application.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer

Julie McDowell, Area & Neighbourhood Action Co-ordinator, Tel 01484 221000 email: julie.mcdowell@kirklees.gov.uk

9. Background Papers and History of Decisions

Grant application form dated 09/03/2017

10. Assistant Director responsible

Kim Brear, Streetscene and Housing



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Provision of Town and Village Floral Decorations 2017

Purpose of report

To consider £1,320 funding of hanging baskets in the Kirklees Rural District Committee area and the commissioning of First Impressions to supply and maintain the baskets for Summer 2017.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear Assistant Director Streetscene and Housing, 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	Not applicable
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	Not applicable
Cabinet member portfolio	Not applicable

Electoral wards affected: Holme Valley North, Holme Valley South

Ward councillors consulted: Councillors Charles Greaves, Edgar Holroyd-Doveton, Terry Lyons, Donald Firth, Nigel Patrick, Ken Sims

Public or private: Public

7. Summary

The District Committee has funded hanging baskets in previous years in the Holme Valley North and Holme Valley South Wards. The baskets contribute to the well being of local communities and the attractiveness of the environment for local residents, visitors and shoppers.

8. Information required to take a decision

2.0 The Council has commissioned First Impressions to supply and maintain baskets in Summer 2017. The District Committee can purchase baskets from First Impressions under the same framework of providing for the green space Gold standard requirements.

2.1 The cost of the baskets is **£55 each** for the planted basket, delivery, installation, maintenance, watering throughout the season and taking down. Watering is carried out at a minimum of weekly intervals and additional watering may be required during periods of hot dry weather. The hanging basket containers hold a reservoir of water and the compost also contains a water retaining medium to reduce the risk of drying out.

2.2 Holme Valley North

Location	Decoration	Number	Cost
Brockholes – existing locations	Hanging basket £55 each	4	£220
Honley - existing locations	Hanging basket £55 each	8	£440
Meltham – existing locations	Hanging basket £55 each	8	£440
Total Cost			£1,100

2.3 Home Valley South

Location	Decoration	Number	Cost
New Mill – existing locations	Hanging basket £55 each	4	£220

Locations in Holmfirth (town centre 40 hanging baskets), Victoria St Bridge & Hollowgate Shelter (2 flower towers) and the town centre (10 half barrels) are provided under the Greenspace Gold Standards.

2.4 The total cost to the district committee is **£1,320**.

9. Implications for the Council

3.11 Early Intervention and Prevention (EIP)

There will be no impact.

3.12 Economic Resilience (ER)

The proposal would enhance the attractiveness of local village centres during the Summer months, supporting tourism and local businesses.

3.3 Improving Outcomes for Children

There will be no impact.

3.9 Reducing demand of services

There will be no impact.

3.5 Other (eg Legal/Financial or Human Resources)

There will be no impact.

The proposal meets the district committee priority of Place and Economic Growth and Regeneration and Health and Well being.

4. Consultees and their opinions

Holme Valley North and Holme Valley South Ward Councillors are supportive of the proposal.

5. Next steps

If approved the hanging baskets will be installed in early June when all risk of frost has passed and then removed at the end of September when the displays are starting to fade. Funding will be transferred to First Impressions upon receipt of the invoice.

6. Officer recommendations and reasons

The Committee is asked to consider the allocation of £1,320 for the provision of hanging baskets in Summer 2017.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer

Julie McDowell, Area & Neighbourhood Co-ordinator, Tel 01484 221000 email: julie.mcdowell@kirklees.gov.uk

9. Background Papers and History of Decisions

District Committee Kirklees Rural 24th March 2016 provision of floral decorations

10. Assistant Director responsible

Kim Brear, Streetscene and Housing



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Grant application – electrical rewiring and safety improvements to Providence Methodist Church, Golcar

Purpose of report

To consider an application by Golcar Providence Methodist Church for £3,169 capital towards electrical rewiring and safety improvements to the church building.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear Assistant Director Streetscene and Housing, 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	Not applicable
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	Not applicable
Cabinet member portfolio	Not applicable

Electoral wards affected: Golcar

Ward councillors consulted: Christine Iredale, Andrew Marchington and Hilary Richards

Public or private: Public

10. Summary

Golcar Providence Methodist Church is planning electrical work (renewal and additional work); rewiring to both the lower and upper floors of the church building, renewal and repositioning of distribution boards, improvements to the emergency lighting system, new fire detection and alarm system. The improvements will benefit church members as well as the wider community of Golcar who get involved in community activities at the church.

11. Information required to take a decision

2.0 Expected impact/ outcomes

The purpose of the project is to improve the state of the building as an asset for the community by providing a safe venue for community outreach. This will help to develop a sense of belonging to the community of Golcar and provide opportunities for people of all ages to enjoy activities targeted at specific age groups as well as intergenerational.

Providence Methodist Church is committed to community outreach. The building is currently used for a number of community activities, including an independently run playgroup four days a week Slimming World, a chair exercise class, men's and women's friendship groups, a children's holiday club and social evenings. The church is very involved in Golcar Lily Day (a venue for live music and food) and the Golcar Sing and also run a successful 'Breakfast with Santa' and other coffee days. They also host school carol concerts, other musical events and provide a venue for school visits in connection with RE. The Mayor's Civic Sunday will be held at the church in October 2017.

Over the last few months the church council has been looking into how this outreach may be further developed and have held a series of meetings to discuss ideas, to which current users were invited. Following this they have recently started a community luncheon. The first of these was very successful and they are seeking to build on this and to look into other activities, particularly for families, including trips out and a barbecue/treasure hunt. A group of volunteers from the church are very active in these activities and it is anticipated that new volunteers will come forward to plan and run other activities, e.g. the parents of children who attend the Messy Church, some of whom have already indicated their willingness to be involved in organising other activities for families.

2.1 Cost breakdown

Item	Amount requested from district committee	Amount funded from other sources	Total Cost
Improvements to emergency lighting & installation of new fire alarm system	£137	£5,000	£5,137
Rewiring of whole building including resting of distribution boards	£3,032	£2,260	£5,292
Total	£3,169	£7,260	£10,429

The Church will be contributing £7,260 from its own funds including an anonymous donation of £5,000. These costs are based on the preferred quote from local electrical contractor Taylor and Gledhill.

2.2 Timescales

The work will start at the beginning of August 2017 and installation is expected to take 2-3 weeks.

2.3 Volunteers

A small property committee of 8 people will oversee the electrical installation which will be carried out by qualified contractors. It is estimated that around 25-30 people will play a key part in the development of the community outreach work.

12. Implications for the Council

3.13 Early Intervention and Prevention (EIP)

The project will provide a safe venue for the local community to participate in community activities and strengthen their local networks.

3.14 Economic Resilience (ER)

There will be no impact.

3.3 Improving Outcomes for Children

There will be no impact.

3.10 Reducing demand of services

There will be no impact.

3.5 Other (eg Legal/Financial or Human Resources)

There will be no impact.

The application meets the district committee priorities of Place; communities looking after local assets for all to use and enjoy and Health and Well Being.

The Church is in the process of registering with the Kirklees Grant Access Point.

4. Consultees and their opinions

Permission has been sought and given for the work from the Conservation Office of the Methodist Church, listed building consent, Church Council consent, Huddersfield Methodist Circuit consent and final approval from the West Yorkshire District of the Methodist Church.

Councillors Hilary Richards and Christine Iredale are supportive of the application.

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

The Committee is asked to consider the application, with any funding being subject to the Church registering with the Kirklees Grant Access Point.

7. Cabinet portfolio holder's recommendations

Not applicable

8. **Contact officer**

Julie McDowell, Area and Neighbourhood Co-ordinator, Tel 01484 221000, email:
julie.mcdowell@kirklees.gov.uk

9. **Background Papers and History of Decisions**

Grant application dated 15/03/17

10. **Assistant Director responsible**

Kim Brear, Streetscene and Housing



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Grant application – Holmfirth Duck Feeding Area

Purpose of report

To consider an application by River 2015 for £4,000 revenue towards the improvement of the river bank and riverside path and creation of a duck feeding area at Crown Bottom, Holmfirth.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear Assistant Director Streetscene and Housing, 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	Not applicable
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	Not applicable
Cabinet member portfolio	Not applicable

Electoral wards affected: Holme Valley South

Ward councillors consulted: Councillors Donald Firth, Nigel Patrick and Ken Sims

Public or private: Public

13. **Summary**

River 2015 is planning to protect and secure the river bank and the riverside path at Holmfirth, to reinstate accessible surfaces and to make the area more inviting for people to use. Improvement to the duck feeding area at Crown Bottom will create a much safer, more accessible area and encourage more people and local groups to use it. The work would involve restoring the river bank and creating wildlife improvements.

2. **Information required to take a decision**

River 2015 is planning to improve the amenity, safety and accessibility of the riverside footpath, providing a quiet space for residents, visitors and groups to enjoy. The duck feeding area was identified as a site to improve through a community engagement day attended by over 200 people in October 2015. Signage and information boards will highlight the joys and risks of the river environment and encourage personal responsibility to look after and be safe near rivers.

Already this year the duck feeding site has benefited from over fifty volunteers on six organised days to clear up rubbish, sweep the path and prune the vegetation, bringing together like minded people.

The engineering and foundations work to the river bank will provide a sustainable, long lasting asset. The work will be done in accordance with Kirklees and Environment Agency standards to ensure longevity.

2.1 **Expected impact/ outcomes**

The “duck feeding area” at Crown Bottom is the only area where locals and visitors to Holmfirth can get near to the water’s edge, sit down and have direct contact with wildlife. Improvement would create a much safer, more accessible area for families with young children, the elderly and wheelchair users.

Feedback is that improving this space will encourage more people and local groups to use this asset more widely for example as a performance space and education facility for teaching river ecology to schools.

The project would restore the river bank at Crown Bottom. Erosion and lack of maintenance leaves the bankside vulnerable to being completely washed away. The proposed tree and vegetation works would transform the area from a barren, dark and slippery path to a light and more species rich wildlife habitat. A shabby area would be transformed into an inviting one.

Introduction of different vegetation canopy heights will significantly improve the appearance of the space and reinforce the riverine wildlife corridor. Biodiversity will be increased through the introduction of marginal and herbaceous species and the appearance of woodland on the eastern bank will improve through the regeneration of native shrub species to create a true woodland edge.

The unusually high number of ducks in the area is a concern to both users and ecologists. A campaign to educate people about duck ecology and better feeding habits would start at the same time as the improvements to the feeding area.

Following the works the charity will focus on applying for funding for interpretation and supporting material to allow groups such as schools and scouts to self lead educational

activities. There will also be a focus on further habitat improvements, eradication of invasive plant species, seating, lighting and litter prevention.

2.2 Cost breakdown

Item – improvement to duck feeding area	Amount requested from district committee	Amount funded from other sources	Total cost
Stone base to mattress layer and granite/ sandstone sett permanent pedestrian surfacing to duck feeding area. Rigid construction for ease of ongoing maintenance.	£4,000	£4,112	£8,112
Total	£4,000	£4,112	£8,112

River 2015 is contributing £4,112 towards the duck feeding project from its own funds.

The total cost of the project to improve the river bank is £33,774 including VAT. River 2015 has raised £19,814 towards the total cost and £9,960 grant funding has been secured from Cobbett Environmental and Entrust.

These costs are based on estimates. Once funding is in place River 2015 will advertise locally for three quotes and the work will be done by a local contractor.

2.3 Volunteers

Twenty five volunteers will be involved in delivering the whole project (150 hours, 2x 3 hour planting sessions including clearance, litter pick and layering of saplings).

They are involved in coppicing and layering existing saplings to create viable wildlife habitat to the river edge at the north end of the site in accordance with The Wild Trout Trust recommendations. They will also take part in a professionally supervised planting day on site; to plant a new shrub and herbaceous canopy layer which will be part native and part edible in existing protected planting beds on the car park side of the path. Volunteers have also cleared leaf mould from the Autumn leaf fall from the riverside path and cleared rubbish from the path and river bank.

2.4 Timescale

The work will start at the end of September 2017 and will be completed by Christmas at the latest. The estimated duration is six weeks on site.

3. Implications for the Council

3.15 **Early Intervention and Prevention (EIP)**

The project will create a safe and accessible space for the local community to enjoy the riverside area, contributing to their health and well being.

3.16 **Economic Resilience (ER)**

There will be no impact.

3.3 Improving Outcomes for Children

There will be no impact.

3.11 Reducing demand of services

There will be no impact.

3.5 Other (eg Legal/Financial or Human Resources)

There will be no impact.

The application meets the district committee priorities of Place; footpaths, roads and greenway improvements as well as contributing to Health and Well being.

River 2015 is a registered charity based in the Holme Valley. It is in the process of registering with the Council's Grant Access Point.

4. Consultees and their opinions

River 2015 has Planning permission for the project, which was granted on 21st March 2017. Permission from the landowners (Kirklees Council and the Co-op) was granted on 24th March 2017.

River 2015 has been working with the following organisations to progress this project:

- Kirklees green spaces, forestry, planning and highways
- Holme Valley South Councillors; keeping updated
- Environmental Agency; environmental permitting
- Holmfirth Co-op; project support as adjacent landowner
- Yorkshire Wildlife Trust; invasive species
- The Wild Trout Trust; advice and report production

Kirklees Parks and Open Spaces: "River 2015 have taken a good degree of advice in the planning of this project from organisations such as the Environment Agency, Wild Trout Trust and Wildlife trust. Kim Warren has also explained the project on a site visit and consulted with myself over this project. If this project were to go ahead it would complement some of the proposed works which may be implemented at Sands Recreation Ground in Holmfirth. The first part of this work is to establish a 'Friends of' style group which River 2015 will aid in the establishment of."

Ward Councillor Nigel Patrick is supportive of the project.

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

The Committee is asked to consider the grant application, any funding approved would be subject to River 2015 completing the Grant Access Point registration with the Council.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer

Julie McDowell, Area and Neighbourhood Co-ordinator Tel 01484 221000, email:
julie.mcdowell@kirklees.gov.uk

9. Background Papers and History of Decisions

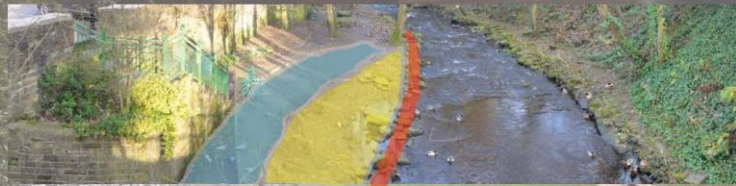
Grant application dated 24/03/17

10. Assistant Director responsible

Kim Brear, Streetscene and Housing

Appended: indicative plan of the scheme used to consult with local residents and businesses

EXISTING SITE IMAGES



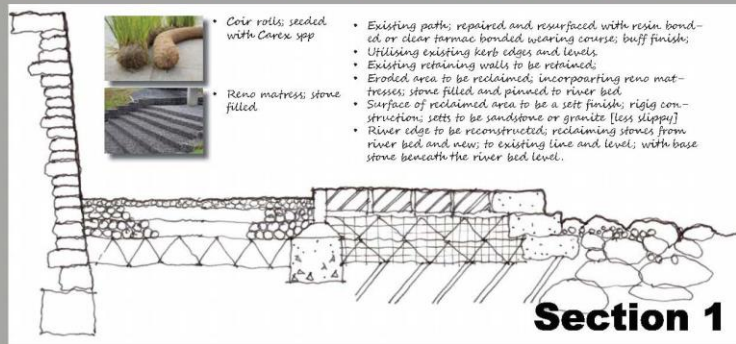
View 1

- View from bridge crossing looking north.
- Illustrating former line of river embankment [red], eroded area [yellow] and remaining soft landscaped area [green].
- Main streets from the river wall can be reclaimed from the river.



View 2

- View looking south - Good composition, with strong horizontal and vertical elements, offer of sections, integration of people, river and ducks.
- World class from visitor reflecting balance of natural and additional space optimization.



Section 1

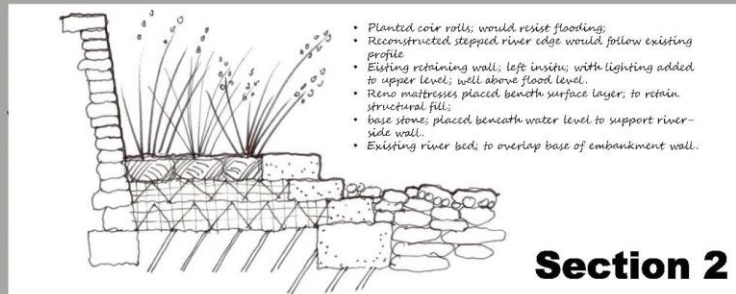


- Coir rolls; seeded with *Carex* spp



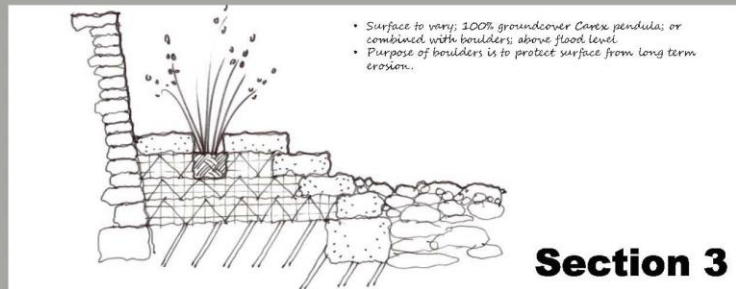
- Reno mattress stone filled

- Existing paths; repaired and resurfaced with resin bonded or clear tarmac bonded wearing course; buff finish;
- Utilising existing kerb edges and levels
- Existing retaining walls to be retained;
- Eroded area to be reclaimed, incorporating reno mattresses; stone filled and pinned to river bed
- Surface of reclaimed area to be a soft finish; rigid construction; setts to be sandstone or granite [less slippery]
- River edge to be reconstructed; reclaiming stones from river bed and new; to existing line and level; with base stone beneath the river bed level.



Section 2

- Planted coir rolls; would resist flooding;
- Reconstructed stepped river edge would follow existing profile
- Existing retaining wall; left in situ; with lighting added to upper level; well above flood level.
- Reno mattresses placed beneath surface layer; to retain structural fill;
- base stone; placed beneath water level to support river-side wall.
- Existing river bed; to overlap base of embankment wall.



Section 3

- Surface to vary; 100% groundcover *Carex pendula*; or combined with boulders; above flood level
- Purpose of boulders is to protect surface from long term erosion.

Design principles;

- UTILISE; Existing lines and structures;
- REINFORCE; Structure and re establish existing [eroded] levels;
- INTRODUCE; Duck resilient planting;
- MAKE ACCESSIBLE; To all

Holmfirth Duck Feeding Area. Existing Site and Site Sections

DESIGN FACTORS

Site Aspect



NOTE Site Aspect; is enclosed at the base of the valley. With a Retaining wall to the west and a steep embankment to the east of the river the site forms part of a steeply sided channel. The mature tree cover adds to the shading to the river-side path. The duck feeding area is one of the few open spaces on this section of river.

Site Infrastructure

To support access for duck feeding and to physically support the river bank infrastructure can be improved. To improve access the surfacing adjacent the river bank needs to be stable and of an even gradient, with protection to the access ramp bend [north end of site]. Steps should be updated in terms of building rig; hazard warning; lighting etc.

Site Views

Views to the duck feeding area are primarily transitory; mainly viewed when crossing the bridge or when approaching the duck feeding area from the north, on the riverside path. However a large proportion of locals experience this view on a regular basis and a majority of visitors to the town, will cross this bridge at some point during their stay. The existing views have a good basic composition, structure, focal points and interest however the detail can be significantly improved to deliver an improved image. By lighting the area evening and night-time perceptions would also be improved.

Site Organisation

NOTE As simple as possible! The existing layout is confined by the river bank to the east and the retaining wall to the west. They run roughly parallel in a north south direction and the duck feeding area, access and path are situated between these two landscape features.

Materials

This is a harsh physical environment. Selected materials and design solutions need to be robust to weather flooding and permanently damp, cold conditions with significant footfall whilst meeting requisite design standards.

Planting

Existing planting is limited to existing mature trees and some ornamental shrubs adjacent the Co-op car park retaining wall. The bank is heavily supported by the tree root structure. Any ground cover planting adjacent to the river has been denuded / eroded by the water flow and the presence of the ducks! New planting is proposed to be native, duck resilient and must be robust in this exposed river corridor environment.

Site Location Plan

Located at an important entrance / bridging point to Holmfirth; from the Co-Op car park.



Coolgreen
Landscape Consultancy

PROPOSED SITE PLANS Duck Feeding Area Proposal

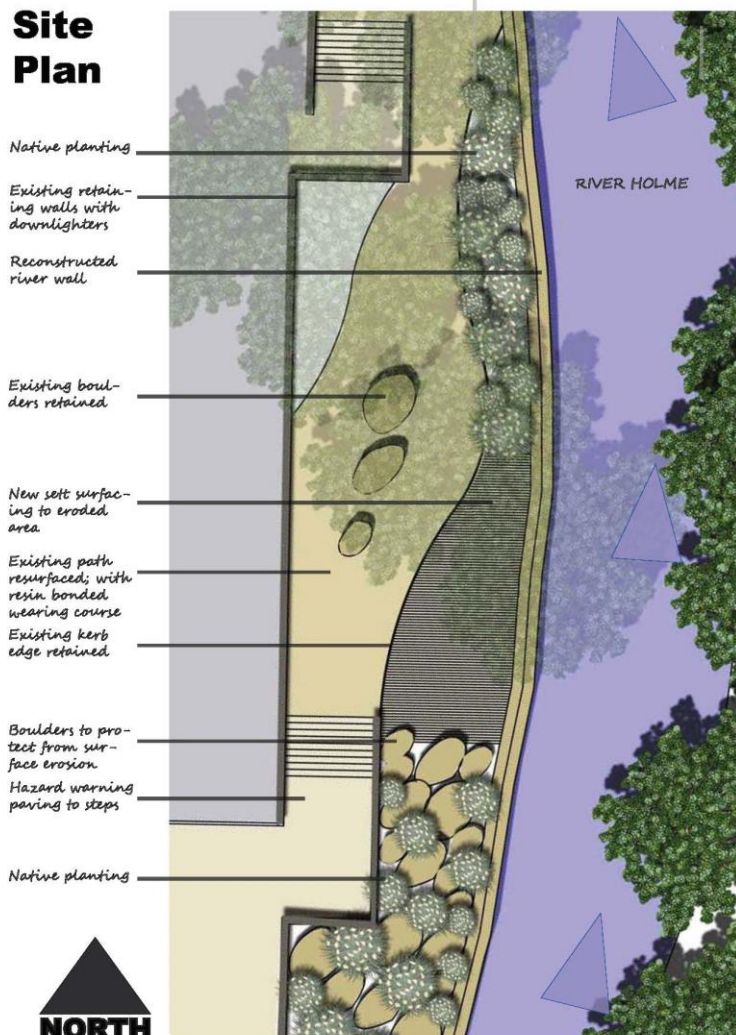


View 3 Eliminate adverse camber and provide upstand kerb edge and possible handrail
Proposed possible access ramp [DDA compliant??]

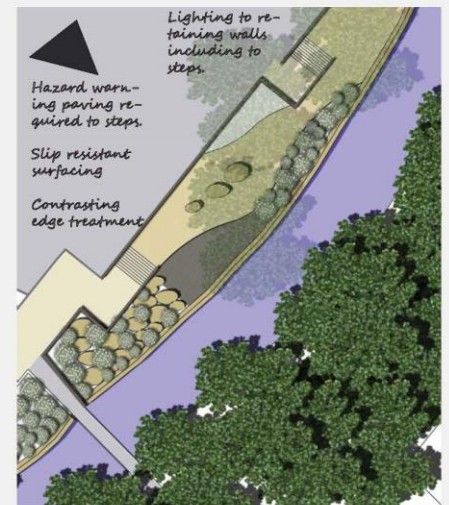


View 4 Existing river wall repaired
Existing paving resurfaced
Existing retaining wall repaired and lighting added to upper part; downlighting the path

Site Plan



Access



Key



WALL MOUNTED LIGHTERS ALLOW LIGHT TO BE PROJECTED UP / DOWN WALLS; FITTINGS FOR THIS NEED TO BE ROBUST AND ALL LIGHTING WILL BE LED TO MINIMISE ENERGY COSTS.



BANK STABILISATION: TO BE REPAIRED USING EXISTING STONES SALVAGED FROM RIVER BED AND NEW STONE TO REPLACE MISSING STONES. WORKS TO INCLUDE SETTING BASE STONE BENEATH PERMANENT WATER LEVEL, REINSTATING GROUND LEVELS USING RENO MATTRESS STRUCTURE AND CONSTRUCTION OF STEPPED RIVERSIDE EDGE AS ILLUSTRATED.



CAREX PENDULA (PENDULOUS SEDGE) IS A NATIVE WETLAND SPECIES OF THE BRITISH ISLES. IT IS A CLUMP FORMING PLANT OF WET WOODLANDS AND RIVERSIDES. THE LONG NODDING FLOWER SPIKES ARE ATTRACTIVE AND APPEAR FROM MAY TO JULY.



WITH SUFFICIENT LIGHT IT WILL FORM DENSE CLUMPS OF VEGETATION, WHICH ONCE ESTABLISHED WILL BE SUFFICIENTLY ROBUST TO WITHSTAND THE PRESENCE OF THE DUCKS.



SURFACING TO EXISTING PATH: TARMAC / RESIN BONDED GRAVEL SURFACE OVERLAD ONTO EXISTING PAVING. FLEXIBLE PAVEMENT TREATMENT THAT WILL PROVIDE A NON SLIP WEARING COURSE THAT IS PALE IN COLOUR. THIS WILL REFLECT LIGHT AND BRIGHTEN THE SPACE. P



FITTINGS CAN BE EITHER TRADITIONAL [TO THE HOUSE OR CONTEMPORARY] IN STYLE AS ILLUSTRATED; THE EFFECTS ACHIEVED WILL BE SIMILAR ALTHOUGH THE MORE TRADITIONAL FITTINGS TEND TO HAVE VISIBLE POINTS OF LIGHT.



EXISTING STEPS: UPGRADE TO MEET CURRENT BUILDING REGULATIONS; HANDRAILS, HAZARD WARNING PAVING, CONTRAST STRIPS, CHEEK WALL LIGHTING?



SETT FINISH: GRANITE OR SANDSTONE; RIGID CONSTRUCTION ON RIGID BASE LAYER. WOULD PROVIDE A DURABLE MAINTAINABLE DUCK FEEDING [HEALTHY] SURFACE.

**Holmfirth Duck Feeding Area.
Proposed Sketch Site Plan
[For discussion!]**

Coolgreen
Landscape Consultancy



Name of meeting: District Committee – Kirklees Rural

Date: 20TH April 2017

Title of report: Grant application – Dementia Friendly Community work in Kirklees Rural District

Purpose of report

To consider a grant application by Kirklees Dementia Action Alliance (KDAA) for £5,000 Revenue/ New Homes Bonus funding to co-ordinate and deliver one Dementia Friendly community event in the Kirklees Rural District Committee area.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear Assistant Director Streetscene & Housing, 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	No financial implications
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	No financial implications
Cabinet member portfolio	Viv Kendrick, Adults, Health & Activity to improve Health

Electoral wards affected: All 6 wards in Kirklees Rural District

Ward councillors consulted: All Kirklees Rural Councillors

Public or private: Public

14. Summary

1.0 KDAA is proposing to co-ordinate and deliver a Dementia Friendly community event in the Kirklees Rural District Committee area. The event will raise awareness of dementia while showcasing the help and support available locally to those living with the condition including their carers and families.

1.1 The event will contribute to the creation of dementia friendly communities across Kirklees, enabling those living with dementia to stay connected and continue to live well in their local community.

1.2 Kirklees Joint Strategic Assessment; more than a quarter of the population of the Holme Valley and Denby Dale Ward is aged 60 or over. One in six over 65 years have a health condition affecting memory.

15. Information required to take a decision

2.0 The KDAA is a network of partner organisations supported by local GPs. Its purpose is to raise awareness of dementia and to create dementia friendly local communities. The way it does this is by holding awareness raising events in local communities.

2.1 The event will provide a one day programme of activities e.g. information, dementia awareness including interactive activities, stalls, market place, (dementia masterclass) and dementia friends sessions at community venues, 'tailored' to the District Committee area. Each event will focus on the needs of the particular community and the needs of people with dementia; with emphasis and understanding on the local demographic variations and cultural values.

2.2 Ahead of the event work will take place at community level with a broad spectrum of individuals and organisations to engage and raise awareness of the event - its aims, activities and outcomes. This will also include local businesses and organisations becoming supporters of the Kirklees Dementia Friendly High Street Pack. After the event timely support will be given to maintain momentum and to ensure the principles are imbedded and continued.

2.3 The events will raise awareness of the everyday challenges faced by those living with dementia such as accessing appropriate services in shops, banks and every day high street services and organisations, using transport, maintaining social contact, participating in hobbies and activities, being understood and valued as a community member. Each event will highlight activities, services and amenities that can be offered on a local basis.

2.4 A key focus will be supporting organisations, businesses and communities in working to become dementia aware and friendly. Community based training will include Dementia Friends, recruitment of Dementia Friends Champions, event volunteers and working with businesses and organisations to support them to become more dementia friendly and aware.

2.5 Businesses participating in the Dementia Friendly High Street scheme will share good practice with those who can make a difference to the day to day experience of people with dementia. Businesses and organisations will display the DFC (Dementia Friends Champions) recognition symbol demonstrating their businesses/ organisations are working toward being dementia friendly. This will in turn increase confidence, support, and independence for those living with dementia. The recognition sticker will provide feedback

and further consultation from individuals living with dementia asking people with dementia and their carers what matters to them locally.

2.6 Expected impact/ outcomes

Supporting those living with dementia and their carers to lead fulfilling lives, reducing social isolation and to feel included and empowered by developing community based informal support and networks.

2.7 Benefits to the wider community will include support in becoming dementia aware/friendly, the creation of a Dementia Friendly generation, challenge stigma and creating positive community attitude and cohesion; a more tolerant and cohesive environment.

2.9 Volunteers

Volunteers from partner organisations will attend on the day, provide information, drop in advice clinics and guest speakers:

12 plus community organisation for support and venues.

Participation of partner organisation that will support the delivery and attendance on the day (Based on the Lindley model this included over 30 partners)

KDAA Steering Group members (x 6)

Dementia Friends Champions (x 3) plus local recruitment of new Champions

Health Partners SWYT, Greater and North CCG

Local Councillors (Based on Lindley pilot funded by KDAA – Ward Councillors plus Cabinet lead Viv Kendrick and Deputy Mayor, report of the event and outcomes are attached)

Creating new Dementia Friends (x100)

2.10 Cost breakdown

Item	Amount requested from District Committee	Amount funded from other sources	Total Cost
Project delivery, marketing, community engagement, support before & after event	£3,500	-	£3,500
Venue hire	£300	-	£300
Publicity/ dementia friendly high street pack information	£500	-	£500
Volunteer costs	£400	-	£400
Equipment	£100	-	£100
Marketing	£200	-	£200
Total	£5,000	-	£5,000

KDAA has been asked to provide a breakdown of the project delivery costs, in particular the support before and after the event as well as an estimate of the hours of in kind support (before and after the event) from partner organisations.

2.11 Timescales

Preparation, the event itself and follow up work will be over 12 months.

16. **Implications for the Council**

3.17 **Early Intervention and Prevention (EIP)**

The project will promote health and wellbeing for those living with dementia and their families and carers. Supporting those living with dementia and their carers to lead fulfilling lives, reducing social isolation and to feel included and empowered by developing community based informal support and networks.

Creating positive community attitude and encouraging people to talk about dementia will provide a focus on earlier diagnosis and intervention to improve outcomes for people with dementia and their carers avoiding often reported 'crisis situations'.

3.18 **Economic Resilience (ER)**

There will be no impact.

3.3 **Improving Outcomes for Children**

There will be no impact.

3.12 **Reducing demand of services**

By creating supportive networks in communities dementia sufferers, their families and carers will be less reliant on health and social care services. Earlier diagnosis and intervention to improve outcomes for people with dementia and their carers will help avoid often reported 'crisis situations'.

3.5 **Legal/Financial or Human Resources**

There will be no impact.

The application meets the district committee priority to support the development of dementia friendly communities (Health and Well being).

Age UK Calderdale and Kirklees is registered with Kirklees Grant Access Point.

4. **Consultees and their opinions**

All Huddersfield Councillors have been consulted on application.

5. **Next steps**

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure. The funding will be held by Age UK Calderdale and Kirklees on behalf of KDAA.

6. **Officer recommendations and reasons**

The Committee is asked to consider the application and approving £5,000 funding for the project, which will meet the district committee priority to support development of dementia friendly communities and meets the Council's priorities of Early Intervention and Prevention and reducing demand on services.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer

Julie McDowell, Area & Neighbourhood Co-ordinator Tel 01484 221000, email:
julie.mcdowell@kirklees.gov.uk

9. Background Papers and History of Decisions

Grant application form submitted by KDAA February 2017

Kirklees Rural District Committee 25/02/16 - £2,500 approved to develop dementia friendly communities (monitoring information attached Kirklees wide)

10. Assistant Director responsible

Kim Brear, Assistant Director Streetscene and Housing



Kirklees Dementia Action Alliance

The grant application submitted by KDAA to District Committees in November 2015 (section 2.4) outlined expected outcomes, benefits and risks as below:

The KDAA will continue to provide a platform to raise awareness of dementia, memory problems, and reduce stigma by promoting awareness, campaigning, support, early diagnosis and creating more dementia friendly organisations and communities

(Actual outcomes and monitoring is listed under each area. This is not a definitive list but provides some examples of additional work carried out in 2016 by the KDAA.)

- Increase member and supporter numbers by engaging businesses and organisations from all sectors, communities and launching the 'Kirklees Dementia Friendly High Street' Pack.

In order to engage local High Street businesses across Kirklees in 2016 we developed the Kirklees Dementia Friendly High Street Pack. Discussions and consultation with High Street businesses regarding pack contents i.e. ensuring the pack has been developed with simple and appropriate information to enable and support businesses and organisations to work towards becoming Dementia Friendly. Consultation was also undertaken with carers and those living with dementia with a focus on the issues that may affect individuals when accessing shops and services in the High Street.

The pack was launched at the end of May 2016. From this date we have a total of 91 High Street shops and traders signed as supporters to the High Street Pack. The pack requires all supporters to commitment to a minimum of four pledges to help them work towards dementia friendly status. As required the KDAA offers supports and advice to businesses and organisations to help them achieve their pledges. Trader and shops across Kirklees have signed up as supporters these include a number of butchers, bakers, café's, post offices, charity shops, banks/building societies, opticians, dentists and pharmacies etc.

Further examples of KDAA Membership include all GP Practices across Kirklees, both Arriva and First Buses, a number of organisations from BAME communities and the recent signing of our first school in Dewsbury and the Packhorse Centre in Huddersfield.

- Stimulate further community participation, creating more dementia friendly communities across Kirklees by offering support, signposting and collaborative working.

We have delivered on this output in a number of ways – we have listed a few examples. The Lindley example demonstrates a new way of working with the delivery of a “whole” community model event

The delivery of a joint project with KDAA, West Yorkshire Police and Safe Places to provide information to individuals and partners around the development of Safe & Dementia Friendly Communities. A joint funding bid was secured to develop literature to raise awareness of Dementia Friendly Communities, Safe Places and The Herbert Protocol to enable individuals to live Safe & Well in their local Communities. (PDF of leaflet attached.)

“Dementia Friendly Saturday” was developed and piloted in the Lindley community the aim of the day was to raise awareness of dementia whilst showcasing the help and support on offer for people living with the condition, and their carers, as well as a “drop-in clinic” for those concerned that they, or someone they know, may have early signs of dementia.

Over 50 organisations, local businesses, community groups and schools were involved on the day. The day provide a rolling programme of activities for all ages including education, awareness, interactive activities, stalls, market place, dementia friends sessions and a dementia masterclass. The day’s events were held at a number of community venues around Lindley and included CCG’s, NHS and SWYT as partners.

The event also included displays of forget me- not flowers created by local children who entered in to a competition with the winner chosen by a local judging panel. (Separate information has been provided). Prior to the event time was spent in the local community raising awareness of the event and engaging with shops, businesses, local organisations and the community.

- Work within BME communities and intergenerational projects.

BAME

During 2016 KDAA provided an enhanced support role in the development of BAME work across Kirklees. Attendance at various meetings and member of BAME Steering Group in relation to monitoring, development of monitoring, setting KPI’s and support for newly employed BAME project workers (who sit within partner organisations.)

KDAA attended as guest speaker at BAME events to raise awareness of the work of the KDAA, Dementia Friendly High Street Packs, and Creating Dementia Friendly Communities.

KDAA also supported the coordination and delivery of a BAME Muslim Dementia Awareness day held at the Eden Centre, Crossland Moor. The agenda included the Kirklees Dementia Friendly Initiative, Dementia in BAME Communities and ongoing

support for those living with dementia and also covered the topics of delirium and end of life care.

Intergenerational Development

2016 has seen a focussed and targeted delivery of intergenerational work with local schools, scouts, guides, colleges and university. The targeted and focussed engagement with these organisations has seen a significant increase in young people becoming Dementia Friends.

In 2015 the KDAA delivered Dementia Friends to children/young people and created 142 individual Dementia Friends within this category. 2016 saw the number increase to 357, demonstrating a 151% increase in the creation of young people attending a Dementia Friends awareness session and becoming Dementia Friend. A number of students who attended Dementia Friends sessions at Kirklees College are currently working in apprentice schemes, therefore taking this knowledge in to the work environment and creating a Dementia Friendly workforce. We are also working in partnership with the college to develop this work further with the local business sector.

Collaboration with The University of Huddersfield; Being Human Festival, the official launch of The Herbert Protocol in Kirklees and KDAA Project Co-ordinator attending as guest lecturer to various students groups to present and discuss Dementia Friendly Communities to over 150 students.

KDAA supported Kirklees Council in the pilot/development of a project which enabled pupils to be involved in the delivery of dementia activities within their local community, pilot areas were Almondbury and Batley.

- Raise awareness and understanding of dementia by facilitating, providing and creating partnerships to deliver local awareness sessions, training and service development.

(We have delivered on this output in a number of ways – we have listed a few examples.)

KDAA Annual Conference March 2016 – Attended by over 150 partners. Promotion of physical activity and sport in supporting people to live well with dementia and how we can support and raise awareness with partners to engage effectively and support people living with dementia and their families to participate in health and well-being activities.

Reminiscence Training – Co-ordinated and delivered by KDAA. The training was supported by The Federation of Disability Sport West Yorkshire, Kirklees Museums & Galleries and Shelley AFC. The training was attended by fifteen partner organisations who deliver services and support to those living with dementia.

The Kirklees Herbert Protocol Launch – June 2016. The launch featured the newly commissioned play “Seeking Joan” the play was developed to raise awareness of the Herbert Protocol and the importance in having the safeguarding document in place for those living with dementia. Partners also attended to provide stalls and information.

The event was attended by over 100 delegates from Health & Social Care, Statutory & Voluntary organisations from across Kirklees.

Dementia Awareness Week (DAW) 2016 – KDAA provided information/display material and resources to all KDAA members/supporters (over 800 contacts) to raise awareness of this national campaign. We also coordinated and delivered 19 Dementia Friends awareness sessions in communities across Kirklees during this campaign week.

KDAA were involved in the “Twiddlemuff” Challenge with greater Huddersfield CCG – colleagues knitted and donated almost 100 twiddlemuffs to the KDAA.

CCG Events – KDAA in partnership at various events with Carers Counts to support the GP Practice Carer Champions network with a focus on how all GP Practices can become more involved with dementia and to raise awareness of the services available to support those living with dementia.

KDAA worked in partnership with Kirklees Council regarding awareness raising and promotion of National Eye Health Week. Specific information was produced to support the campaign and was made available to partner organisations who support those living with dementia. Contact made with Local Optical Committee (LOC) to engage in campaign. This has resulted in a number of Opticians actively engaging with the KDAA and becoming supporters of the Kirklees Dementia Friendly High Street Pack.

- Further develop the Dementia Friends initiative expanding the KDAA network of Dementia Friends Champions volunteers enabling us to increase the number of awareness/friends sessions coordinated and delivered across Kirklees.

In 2015 the KDAA delivered a total of 44 Dementia Friends sessions the sessions were co-ordinated and delivered across Kirklees, resulting in the creation of 886 individual Dementia Friends. 2016 has seen a significant increase in these figures resulting in the delivery of 114 sessions and the creation of 1375 individual Dementia Friends. The figures re a 55.2% increase in our output figure for the creation of individual Dementia Friends.

- Recruit a group of volunteers to support the project development and sustainability.

We have increased volunteer numbers during 2016 by developing the Dementia Friends Champions network. The KDAA network currently has 48 trained Dementia Friends Champions registered who deliver Dementia Friends sessions. Previous figures (December 2015) showed a register of 20. This figure represents a 142% increase in volunteer Dementia Friends Champions. The KDAA offers support, networking and mentoring for all Dementia Friends Champions.

It should also be noted that the KDAA Steering Group members (x6) act in a volunteer capacity and contribute a significant amount of time to the project as does our accountable organisation Age UK (Calderdale & Kirklees.)

- Ascertain baseline information with impact measures of the understanding of dementia including consultation and engagement of people living with dementia and their carers.

The development of a survey for 2016 - Dementia Friendly Communities and High Street Survey 'The Voice of People Living with Dementia and their Carers' enabled the gathering of views and consultation of people living with dementia and their carers in shaping and developing Dementia Friendly Communities across Kirklees. For further information the survey template is attached. The results and findings will be tabled at the Dementia Practitioners Forum in April.



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Grant application – Shelley Village Hall toilet refurbishments

Purpose of report

To consider an application by Shelley Community Association for £5,390 towards the refurbishment of the gents' toilets at the hall.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kim Brear Assistant Director Streetscene and Housing , 10/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	Not applicable
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	Not applicable
Cabinet member portfolio	Not applicable

Electoral wards affected: Kirkburton

Ward councillors consulted: Councillors Bill Armer, John Taylor and Richard Smith

Public or private: Public

17. Summary

Shelley Village Hall Committee is planning to refurbish the gents' toilets to bring them up to the standard of the ladies and the disabled toilets. The hall is a well used community venue, the improvement would directly benefit 300 users every week.

18. Information required to take a decision

2.0 Shelley Village Hall is an early Victorian building maintained by the volunteer management committee to a very high standard. It is very popular as a community hub as a result. About ten years ago the ladies toilets were refurbished and a disabled toilet installed. This has made a huge difference to the ambience and appeal of the hall.

2.1 The gents' toilets were not improved at this time; they were last updated in 1979. Improving the gents on a par with the ladies toilets would benefit the experience of at least half of the community customers. An extra urinal is necessary due increased usage of the hall as more people attend groups, more community groups are forming and more people come to public concerts, plays and dances. Privacy would be increased with a screen between the wash area and urinals and a dual flush WC and new hand dryer would improve energy efficiency.

2.2 Expected impact/ outcomes

The project will ensure Shelley Village Hall holds its position as a community centre of excellence. At least 300 people would benefit weekly. People that benefit come from Shelley Skelmanthorpe, Shepley, Kirkburton, Highburton, Lepton and a few from Huddersfield who use the hall on a weekly basis.

A mini-bus is used by the Over 60s (nearly 200 members) specifically for bringing in the elderly from the edges of Shelley and surrounding villages. Local people are bringing elderly relatives to live near them on the strength of the Over 60s. The gents' toilet is in constant use and there are increased expectations of the hall. All existing hall users will benefit– from the cubs to the elderly.

It will also make the hall a viable alternative for more exclusive events such as weddings, contributing to the hall's sustainability.

2.3 Cost breakdown

Item – refurbishment of gents' toilets/ cloakroom	Amount requested from district committee	Amount funded from other sources	Total cost
Goods – lighting, tiles, wall heater, sanitary ware, partition wall and door	£2,306	-	£2,306
Fitting including safety flooring and VAT	£3,084	-	£3,084
Decoration	-	£550	£550
Total	£5,390	£550	£5,940

These costs are based on the preferred and cheapest of two quotes that have been obtained from local contractors.

The Community Centre is also investing in a new sound system and electrics.

2.4 **Volunteers**

Nine volunteers (approximately 72 hours) will be over-seeing all works and liaising with current hirers to reduce impact on them whilst work taking place. They will choose flooring and help with redecoration. The volunteers will be the main managers when work is completed.

2.5 **Timescales**

The work will be done over Summer 2017 and take about 3 weeks.

19. **Implications for the Council**

3.19 **Early Intervention and Prevention (EIP)**

The project will enable elderly users of the hall in particular to continue to take an active part in the local community, to maintain their community networks and lead fulfilling lives.

3.20 **Economic Resilience (ER)**

The project will support the hall to continue to be a viable and well used local facility.

3.3 **Improving Outcomes for Children**

There will be no impact.

3.13 **Reducing demand of services**

The project will enable elderly users of the hall in particular to continue to take an active part in the local community, to maintain their community networks and lead fulfilling lives.

3.5 **Legal/Financial or Human Resources**

There will be no impact.

The application meets the district committee priorities of Place; communities looking after local assets for all to use and enjoy and Health and Well Being.

4. **Consultees and their opinions**

The application is supported by ward councillors Bill Armer, John Taylor and Richard Smith.

Councillor Bill Armer: "Shelley Village Hall is well run, and has a dedicated management committee which reports to the Community Association. As stated, the Hall is a well used and valued community facility."

Councillor John Taylor: "I am happy to support this application, the Hall is a well run and well used community asset."

5. **Next steps**

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. **Officer recommendations and reasons**

The Committee is asked to consider the application.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer

Julie McDowell, Area and Neighbourhood Co-ordinator, Tel 01484 221000 email:
julie.mcdowell@kirklees.gov.uk

9. Background Papers and History of Decisions

Grant application dated 13/02/17

10. Assistant Director responsible

Kim Brear, Streetscene and Housing



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: Grant application – Community Asset Transfer (CAT) of Honley Library

Purpose of report

To consider a grant application for £15,000 New Homes Bonus funding towards costs associated with a Community Asset Transfer request by the Friends of Honley Library.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Naz Parker, Strategic Director Economy and Infrastructure, not yet
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	Debbie Hogg, not yet
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	Julie Muscroft, not yet
Cabinet member portfolio	Not applicable

Electoral wards affected: Holme Valley North

Ward councillors consulted: Councillors Charles Greaves, Edgar Holroyd Doveton and Terry Lyons

Public or private: Public

20. Summary

The Friends of Honley Library is planning to submit a Community Asset Transfer request to Kirklees Council. The group intends to submit an Expression of Interest within the next few weeks, by May 2017.

A grant of £15k from the district committee would be used for survey and investigation work of the building and to contribute to any initial repair costs and initial operating costs to ensure that the building is fit for purpose.

21. Information required to take a decision

The Friends of Honley Library intends to take on the running and management of the building and grounds within which Honley Library is located and to continue to assist Kirklees Council in running the library. Following the asset transfer the group would become responsible for the management and maintenance of the building, in accordance with the transfer agreement and the service agreement with the Council.

2.1 Expected impact and outcomes

The main outcomes and benefits of the proposal would be the management of a community building by the local community. The initial focus of the group's work would be to maintain the building in a functioning manner, to cover running costs and deal with maintenance issues.

The proposal would also enable the continuation of the library service at this building. The group hopes to ease the burden of keeping Honley Library open, and by doing so, to enable and assist Kirklees Library Services to continue to deliver an effective library service to residents of Honley and neighbouring communities.

2.2 Cost breakdown

Item	Amount requested from district committee	Amount funded from other sources	Total Cost
CAT related costs, surveys, investigation work, repair of building	£15,000	-	£15,000
Development of the business plan	-	£5,000 (group to apply for development grant from Kirklees Council, see new policy below)	£5,000
Total	£15,000	£5,000	£20,000

The CAT related costs are anticipated costs at this stage, and not based on estimates or surveys of the building, or legal costs as these can vary greatly. The group expects to have to prioritise its spending depending on what arises during the CAT process – it does not know at this stage what costs will arise. It is providing for a contingency to cover unexpected CAT costs, essential repairs not covered by Kirklees, essential improvements required to meet the business plan, and if there is any surplus remaining to use it to fund operating costs, events and other improvements to the service and the building.

The group anticipates that the running costs will be £15,000 in the 1st year. This is based on a figures obtained from the Corporate Landlord Service. Currently £11,700 per year.

The group has made an application to Holme Valley Parish Council for £12,500 towards the running costs in year one following completion of the asset transfer. A decision is due to be made in April 2017. The group will fundraise for the remaining running costs in year one.

Under the new policy approved by the Cabinet on 7th March 2017 the group can apply to the Council for:

- a £5k development grant to assist them in going forward with legal and surveying costs etc
- 15% of the running costs of the previous 2 years
- A match funding loan for Capital works with a maximum request of £100k

All must be applied for at business case stage and cannot be applied for retrospectively

2.3 Timescales

The group intends to submit an Expression of Interest to the Council by May 2017. The group has arranged to meet with the Corporate Landlord Service in early May to progress the Expression of Interest. Once the formal Expression of Interest has been submitted the process can take 12 months plus to complete.

While all the funding needs to be approved at the start of the CAT process (otherwise the group will not know whether it can complete the process). It does not expect to need to draw down the district committee funding within the next 3 months.

2.4 Volunteers

The Friends of Honley Library is a group of 30 plus volunteers which helps to run the library and to deliver projects for the benefit of the local community from the library for example the annual Honley Children's Book Festival which works with local families, schools and play groups.

Thirty plus volunteers will be involved in administrative work, library customer services, planning, marketing, delivering events, fundraising, managing and maintaining the building and grounds etc.

22. Implications for the Council

3.21 Early Intervention and Prevention (EIP)

The proposal will secure a community facility for continued use by the local community, providing a hub for children's informal learning, community learning and social interaction.

3.22 Economic Resilience (ER)

There will be no impact.

3.3 Improving Outcomes for Children

There will be no impact.

3.14 Reducing demand of services

The proposal will support continuation of the new library service model which relies on volunteers to deliver the service and will remove building maintenance costs from the Council.

3.5 Other (eg Legal/Financial or Human Resources)

There will be no impact.

New Homes Bonus Criteria

The application meets the criteria of:

a) *Funding is used to help deliver priorities and actions contained in the Early Intervention & Prevention and Economic Resilience work programmes that are evidence based. Support to VCS/Community to develop business planning skills. In order to maximise the resilience, vitality and economic contribution of the third sector, we would wish to encourage priority for groups and organisations to:*

- Lever in external funding – for example through providing help and support to make bids to charitable funders, grant making trusts, at local, regional and international levels as appropriate

b) *Projects demonstrate innovation, new ways of working, encourage partnership involvement and deliver benefits across several wards*

The application meets the district committee priority of Place; communities looking after assets for all to use and enjoy.

The Friends of Honley Library is registered with the Council's Grant Access Point. It will be working with Locality to explore appropriate structures for the group in preparation for taking on the building.

4. Consultees and their opinions

Corporate Landlord Service has been consulted on the report.

Kirklees Legal Services – the Assistant Director Legal Governance and Monitoring has recommended that a condition be included re clarification on the future viable provision of the Library Service from the building.

Holme Valley Ward Councillors are supportive of the application.

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

The Committee is asked to consider the application for £15k New Homes Bonus funding towards the CAT related costs, surveys, investigation work, repairs to the building. The application meets the New Homes Bonus criteria and district committee priority.

The funding to be conditional on the formal submission of the Expression of Interest and on clarification as to the future viable provision of the Library Service from the building.

If approved the funding to be released in stages, as agreed with the group, for CAT related costs as they arise.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer

Julie McDowell, Area & Neighbourhood Co-ordinator, Tel 01484 221000 email:

julie.mcdowell@kirklees.gov.uk

9. Background Papers and History of Decisions

Grant application dated 06/02/17

10. Assistant Director responsible

Kim Brear, Streetscene and Housing



Name of meeting: District Committee –Kirklees Rural

Date: 20th April 2017

Title of report: Dropped crossing facilities in Marsden

Purpose of report: To seek support from members to agree to commit funding of £8,000 to construct disabled crossing facilities in Marsden Village Centre.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Joanne Bartholomew Director - Commercial, Regulatory and Operational Services, 11/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	No
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	No
Cabinet member portfolio	Cllr M Khan Highways & Neighbourhoods

Electoral wards affected: Colne Valley

Ward councillors consulted: Councillors Rob Walker and Donna Bellamy. Councillor Nicola Turner is yet to be consulted.

Public or private: Public

9. Summary

To agree to commit funding of £8,000 to construct 8 sets of disabled crossing facilities in Marsden Village Centre.

10. Information required to take a decision

Cllr Walker has been lobbied by local disabled groups who expressed their concerns over the lack of suitable crossing facilities in the village of Marsden.

Cllr Walker has met the groups and officers out on site and whilst mainstream funding is not available for this work, officers do agree that there could be more suitable facilities for the disabled to use to gain greater access to the shops, services and facilities in the village.

3. Implications for the Council

3.1 Early Intervention and Prevention (EIP)

N/A

3.2 Economic Resilience (ER)

The work will improve access and safety to all users in a busy village centre. It will encourage visitors to the area to use the facilities more easily available.

3.3 Improving Outcomes for Children

The work will improve access and safety to all users in a busy village centre. It will encourage visitors to the area to use the facilities more easily available.

3.4 Reducing demand of services

N/A

3.5 Legal/Financial or Human Resources

There will be a future maintenance liability to the council but this is likely to be minimal.

4. Consultees and their opinions

Councillors Rob Walker and Donna Bellamy and members of a local group for the disabled are in support of the proposals.

5. Next steps

Officers can work out a programme of works to fit in with some of the events planned for the village.

6. Officer recommendations and reasons

Officers recommend that by funding this proposal the Kirklees Rural District Committee would demonstrate its continuing commitment to improving the safety & environment for residents in the Cone Valley Ward.

7. Cabinet portfolio holder's recommendations

Not applicable.

8. Contact officer

Andy Foulger – Reactive Works Manager: 01484 221000

andy.foulger@kirklees.gov.uk

Aidan Hopson – Principal Technical Officer Area Working & Safety: 01484 221000

aidan.hopson@kirklees.gov.uk

9. Background Papers and History of Decisions

None

10. Assistant Director responsible

Will Acornley – Upper Head of Service – Operational Services



Name of meeting: District Committee – Kirklees Rural

Date: 20th April 2017

Title of report: SID purchase, maintenance and moves in Holme Valley South ward

Purpose of report: To seek support from members to agree to commit funding of £14,000 to purchase a new Speed Indicator Device (SID) for the Holme Valley South Ward, and to cover the costs of the future creation of eight new sites within the Holme Valley South Ward and pay for eight quarterly moves of the SID.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Joanne Bartholomew Director - Commercial, Regulatory and Operational Services, 11/04/17
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	No
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	No
Cabinet member portfolio	Cllr M Khan Highways & Neighbourhoods

Electoral wards affected: Holme Valley South

Ward councillors consulted: Councillors Donald Firth, Kenneth Sims, and Nigel Patrick

Public or private: Public

1. Summary

To agree to commit funding of £14,000 to purchase a new Speed Indicator Device (SID) for the Holme Valley South Ward, and to cover the costs of the future creation of eight new sites within the Holme Valley South Ward and pay for eight quarterly moves of the SID.

2 Information required to take a decision

The cost implications for the SID installation and rotation work are as follows:-

Purchase of new SID = **£2,000**

Cost per move = £400 (Eight moves = **£3,200**)

Installation of socket on new steel lighting column = £1,100 (Eight columns = **£8,800**)

3. Implications for the Council

3.1 Early Intervention and Prevention (EIP)

N/A

3.6 Economic Resilience (ER)

The work will improve road safety in the area for pedestrians and encourage walking in the area.

3.7 Improving Outcomes for Children

The work will improve road safety in the area for pedestrians and encourage walking in the area.

3.8 Reducing demand of services

N/A

3.9 Legal/Financial or Human Resources

There will be a future maintenance liability to the council

4. Consultees and their opinions

Holme Valley South Councillors and local residents are in support of the proposals.

5. Next steps

Each SID can be moved up to eight times to locations within the ward as agreed with ward members.

6. Officer recommendations and reasons

Officers recommend that by funding this proposal the Kirklees Rural District Committee would demonstrate its continuing commitment to improving the safety & environment for residents in the Holme Valley South Ward.

7. Cabinet portfolio holder's recommendations

Not applicable.

8. Contact officer

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Aidan Hopson – Principal Technical Officer Area Working & Safety: 01484 221000

aidan.hopson@kirklees.gov.uk

9. Background Papers and History of Decisions

None

10. Assistant Director responsible

Will Acornley – Upper Head of Service – Operational Services